

**City of Marine City  
Planning Commission Meeting Minutes  
November 13, 2023**

A regular scheduled meeting of the Marine City Planning Commission was held on Monday, November 13 2023 at 260 South Parker Street, and was called to order by Chairperson Moran at 6:05 pm.

The Pledge of Allegiance was led by Chairperson Moran.

**Present: Chairperson Joseph Moran; Commissioners Graham Allan, Madelyn McCarthy, William Klaassen, William Beutell; City Manager Adkins; Deputy Clerk Michele Goodrich**

**Absent: Commissioner Andrew Pakledinaz**

Motion by Commissioner McCarthy, seconded by Commissioner Beutell, to excuse Commissioner Pakledinaz from the meeting. All Ayes. Motion Carried.

**Communications**

None.

**Approve Agenda**

Motion by Commissioner Allan, seconded by Commissioner Klaassen, to approve the agenda with addition of addressing zoning maps and 1300 S. Parker under open discussion. All Ayes. Motion Carried.

**Public Comment**

None.

**Approve Minutes**

Motion by City Commissioner Beutell, seconded by Commissioner Klaassen, to approve the October 9, 2023 meeting minutes. All Ayes. Motion Carried.

**Unfinished Business**

**Master Plan**

City Manager Adkins encouraged the Commission to submit any statements regarding the goals, objectives and vision statement of the Master Plan to him so that he may forward to McKenna for the

upcoming presentation at the Community and Economic Development Board meeting on November 29, 2023 at 6:00pm. He informed the Board that this would be a joint meeting between the CED Board and Planning Commission

## **New Business**

### **Review of the Metro Planning Commission Fall Workshop**

Commissioner McCarthy stated that the Workshop addressed a binder of information and questioned if the City had one in place. City Manager Adkins informed the Commission that per the Redevelopment Ready requirements, a handbook would be created for City Commission and stated that they would do the same for the Planning Commission. The handbook would contain applicable information, resources, and policies.

Commissioner Allan stated that he would like the City to move forward with allowing the Building Official to secure court orders which would allow him to go on private property to perform necessary inspections. Commissioner Allan also advised that the Workshop presenter stated that it was a “grey area” when a Planning Commissioner felt a project did not align with the goals of the Master Plan.

Commissioner Beutell questioned the need for a joint annual meeting between the Planning Commission and City Commission. City Manager Adkins informed the Commission that he would be setting a joint meeting in early 2024.

Chairperson Moran informed the Commission of the training opportunities and informative emails sent out through the MSU – Extension program and recommended the Commission members each sign up to receive the updates. City Manager Adkins advised the Commission that he would forward any applicable resources and educational materials that he received to the Commission.

## **Open Discussion**

### **Zoning Maps**

City Manager Adkins informed the Commission that the County employee who worked on Zoning Maps was off for an extensive period of time due to personal reasons and that at such time, he did not have a response to his request for updated Marijuana Zoning Maps. He stated that if he did not hear back from the County soon, then he would reach out to SEMCOG to provide assistance.

### **1300 S. Parker**

Chairperson Moran questioned the fencing and status of the property. City Manager Adkins stated that he would discuss the project with the Building Official and provide an update to the Commission.

## **Adjournment**

Motion by Commissioner Beutell, seconded by Commissioner Allan, to adjourn at 6:36 pm. All Ayes.  
Motion Carried.

Respectfully submitted,

Michele E. Goodrich  
Deputy Clerk

Jason Bell  
Interim City Clerk